

# B. A. College Of Engineering & Technology

## Jamshedpur

The College provides hostel accommodation with the understanding that the resident student will strictly abide by the Rules of the Hostel that is currently in force or as may be enforced from time to time. The College Administration may refuse accommodation to any student who is known to have grossly violated the hostel rules or whose presence is likely to disturb the peace and harmony of the hostel. Violation of hostel rules will make the student liable to disciplinary action including **permanent expulsion** from the hostel. Every student must be aware with all the rules and regulations of the Hostel. He/ She must follow them strictly. Ignorance of rules will be considered as an act of violation of Hostel Rules. Following are the rules that are currently in force in our Hostels:

### General Rules for Inmates of the Hostel

1. Every inmate of the hostel should stay in the room allotted to him/her. Mutual exchange of rooms after allotment is not allowed. However, only the Warden/ Warden-in-Charge may allow for the same as a special case on valid and reasonable ground. Violation of this rule will be considered as an act of gross misconduct and entail appropriate disciplinary action including imposition of heavy fine and even expulsion from Hostel.
2. **Ragging, in any form, is strictly prohibited and is a punishable offence; if someone found guilty, severe action will be taken as per the order of the Honorable Supreme Court.**
3. Boarders must look up the Hostel Notice Board regularly. The Warden Team member or any authorized member of the Institute can inspect the room of any student in the hostel at any time. Hostel inmates are supposed to keep ID-cards with them and must present the same to any hostel or institute authority whenever asked for.
4. **Every student residing in the hostel must join the mess attached and take the meal in the allocated space for the mess.** Individual cooking is not permitted in the hostel. They are not allowed to cook anything in their rooms.
5. No student is allowed to take meal or utensils to their rooms. Heavy penalty will be imposed if this rule is violated. Only under special circumstances, such as severe illness, the student may be allowed to take food in his/her room with the permission by the hostel warden.
6. Student if not taking food, will not be given exceptional treatment (like giving extra milk, fruits etc.) in lieu of paying mess bill.
7. In case of any problem, the student should report the matter to the Warden of the concerned hostel. In next step he/she can approach to the Dean Student Welfare. If he is still not satisfied, then only he should approach to the Director of the institute. **No Boarders should see the Director for ordinary matters directly.**
8. All cases of illness should be reported to the **Director** of the institute through concerned Warden and Dean (Student Welfare).
9. Students must not take law into their own hands, but must report all disputes to the hostel Warden. No student should keep any fire-arms, lethal weapons, poisonous things or intoxicants of any kind in the Hostel. All kinds of shouting, fighting, gambling, stealing, violet knocking, maltreating or abusing are strictly prohibited. In such cases offender will be handed over to Police immediately.
10. No boarder is allowed to engage a private servant or pet animals.
11. Students shall not remain absent from their hostels during night without the prior written permission of the Warden. Hostel students shall not leave the campus without prior permission

of the Warden. They shall have to apply in writing in advance stating the reason for leaving and the address of destination. Hostel student who leave hostel without the permission from the concerned Warden shall be deemed to be missing and Parent/Guardian/Police authorities may be intimated in consultation with the Warden and the Director.

12. The boarder shall have to vacate accommodation as and when asked for. All the boarders shall vacate the hostel rooms before they leave for the summer vacation so that annual repairs and white washing are carried out. All the hostel articles issued to the students must be returned to the caretaker before the students leave their rooms. They will be responsible for any loss.
13. Hostel inmates are supposed to take care of their health themselves. Student suffering from infectious disease has to leave for medical treatment to proper clinic/hospital or isolated place.
14. Formation of association of students on the basis of regions, caste or creed is not permitted, during their stay in the hostels. If found, students of such group may face rustication from Hostel.
15. Room furnitures and electric fittings are required to be maintained by the inmates in good condition. At the time of allotment of room and leaving the hostel for the summer vacation, every student must take-over and hand-over, respectively, the hostel property carefully. Students should invariably vacate the hostel during vacation.
16. In case of damage to any part of the hostel buildings, furniture, apparatus or other property of the institute, caused by inmates of the hostel, the loss shall be recovered from the persons identified as responsible for such damage. However, if the persons causing damage cannot be identified, the cost of repairing the same as may be assessed will be distributed equally amongst all the inmates of the hostel or group of inmates of the hostel found responsible for the damage.
17. Students are advised to lock their room properly when they go out for bath, food etc. Each roommate must keep a key of the door lock of his/her room in case of double / triple/four seated accommodations. They are also advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks.
18. **The students themselves are personally responsible to safeguard their belongings. Any theft of Laptop, mobile phone, computer, purse, calculator, wristwatch, wallet or any other valuable item is the sole responsibility of the student.**
19. Students are advised not to keep excess cash or any valuables in their hostel rooms. They are cautioned to be very careful about safety of their belongings. They should close their rooms securely when they leave the room even for short periods or when they are sleeping. Institute shall not be responsible for the loss of such items due to theft or otherwise.
20. In case of need for hospitalization, student should inform his/her parents/guardian. The parents/guardians are required to communicate to the concerned Warden in this regard.
21. The hostel authorities, considering the severity of the offense / violation of rules / act of indiscipline, will decide penalty for violation of hostel rules. Fine/ penalty amount may be deducted from the hostel deposit. In such cases he/she will not be considered in merit for the next hostel admission.
22. **Students are prohibited from giving shelter to any other student/outsider in the rooms.** In case of any unauthorized shelter, the student will be liable to disciplinary action.
23. Resident students are not permitted to invite any outside person to address any meeting in the hostel without written permission of the Warden/ Dean (Student Welfare)/ Director.
24. Light must be switched off when not in use. The use of electric heater, electric rod and other similar appliances are prohibited. Boarders are warned against tampering with electric installation and for all electric repairs the electrician should be called in.
25. **Male students are strictly forbidden from entering the Girls' Hostel and female students from entering Boy's Hostel.**
26. **Students are strictly prohibited from consuming alcoholic drinks, drugs, cigarettes, tobacco products or any other intoxicants or any form of smoking, inside the hostel (even in the**

**College campus) or to enter the hostel after consuming the same. Any student found consuming such thing or in a drunken state in the hostel will render himself liable for strict disciplinary action, including expulsion/rustication from Hostel/Institute.**

27. Any form of creating sound pollution including playing music loudly is not permitted. **Student has to take prior permission in case he wants to celebrate any party in his room.** Any celebration without permission will be treated as illegal and any action may be initiated against him/ her.
28. Students are not allowed to play outdoor games such as cricket, football, volleyball, badminton etc. in the inter lawn, wings, galleries, or any other place in the premises of the hostel.
29. Students are prohibited from screening/ keeping obscene literature/ video films in the possession. Any violation in this regard will result disciplinary action.
30. In case of any health problem students are advised to contact institute dispensary first. However, if the institute doctor refers to other Hospital or Nursing home, the expenditure on his treatment will be borne by the student himself. Institute will not be responsible for any expenditure. However the Warden will help in getting the right treatment and any other logistic help from the institute.
31. Students are advised to report in-writing regarding any civil or electrical maintenance problem to the Care Taker of the respective hostel in the Hostel Maintenance register kept in the Hostel Office.

#### **Additional Rules for Boys' Hostel**

1. Hostel closing time for boys' (UG): **09:00 PM for all days.**
2. Visiting Hours: **10 A. M. to 6.00 P. M.** No female visitor is allowed to enter the Boys' Hostel without prior permission of the Warden of Boys' Hostel.
3. The boys students must make entry in the "In/Out Register" kept in the Boys' Hostel.

#### **Additional Rules for Girls' Hostel**

1. Closing time: **06:00 PM for all days.** Disciplinary action may be taken if a girl student returns to the hostel after 06:00 PM without prior written permission. She has to submit her institute identity card (I-card) to the security guard of the respective hostel after which only she will be allowed to enter into the hostel.
2. Visiting Hours: **05.00 P.M. to 6.00 P.M.** No male visitor is allowed to enter the Girls' Hostel without prior permission of the Warden of Girls' Hostel.
3. The girls students must make entry in the "In/Out Register" kept in the Girls' Hostel.

**Director**

BACET,  
Ghutia, Jamshedpur